### LEROY TOWNSHIP BUILDING DEPARTMENT

TIMOTHY S. O'NEIL – BUILDING INSPECTOR 1685 N. M-52 WEBBERVILLE, MI 48892 (517) 521-3729

# ACCESSORY BUILDING PERMIT

CALL (517) 521-4929 FOR INSPECTIONS
PLEASE ALLOW AT LEAST 24 HOURS NOTICE FOR INSPECTIONS

# **ACCESSORY BUILDING PERMIT REQUIREMENTS:**

(ALL REQUIRMENTS MUST BE SUBMITTED PRIOR TO REVIEW)

- 1) APPLICATION FOR LAND USE (ZONING APPLICATION)
- 2) COMPLETED BUILDING PERMIT APPLICATION
- 3) TWO (2) COMPLETE FULL SIZE SETS OF BUILDING PLANS: SHOW CROSS SECTION
- 4) TWO (2) COMPLETE SETS OF SITE PLAN: SHOW ALL PROPERTY LINE SETBACKS INCLUDE LOCATION OF WELL-SEPTIC TANK AND FIELD
- 5) SOIL EROSION PERMIT OR WAIVER: INGHAM COUNTY DRAIN COMMISSION 707 BUHL ST., MASON, MI 48854 (517) 676-8395

# **ACCESSORY BUILDING INSPECTION PROCEDURES:**

- 1) STAKE OUR SETBACKS AND CONTACT BUILDING INSPECTOR
- 2) FOOTING INSPECTION ON HOLES WHEN DUG AND BEFORE CONCRETE IS POURED
- 3) ROUGH INSPECTION IS REQUIRED ROUGH INSPECTION IS REQUIRED BEFORE SIDING IS APPLIED TO VERIFY ALL FASTENERS IN TREATED WOOD
- 4) FINAL INSPECTION WHEN PROJECT IS COMPLETE

# NO SITE WORK IS TO BE DONE PRIOR TO THE ISSUANCE OF THE BUILDING PERMIT

ACCESSORY BUILDING PERMIT FEE FOR UNDER 200 SQUARE FEET: \$210.00 ACCESSORY BUILDING PERMIT FEE FOR OVER 200 SQUARE FEET: \$275.00

# LEROY TOWNSHIP

1685 N. M-52

WEBBERVILLE, MI 48892 PHONE: 517-521-3729 FAX: 517-521-4665

DATE	

Signature of Applicant

# APPLICATION FOR LAND USE

Name of Applicant:			PI	none:
			C	
Address:		A STATE OF THE STA	Fa	iX:
Address of Premises:				
On premises located on the N,S,E,V	side of		Street	
feet of the intersec	ction of			and
N,S,E,W				Street
		DESCRIPTION	ON	
1) Size of Building or Structure:	Width _ Height_	Feet Stories	Depth Height	Feet 2) Foundation type: Feet ximate cost of work: \$
3) Character of Construction:		310/4	4) Approx	ximate cost of work: \$
6) Size of Lot:	eet wide		feet deen	Areasquare fee
7) Parking space dimensions:8) Location on Property(set backs	2)	Propose	d Vorda	
Front	ft from	Property Line to	Ruilding or	Structure
Side	ft. from	Property Line to	Building or	Structure
Side	ft. from	Property Line to	Building or	Structure
Rear	ft. fron	n Property Line to	Building or	Structure
9) Use of Proposed Building or S				
(Residence, Grocery, etc.)		No. of Apartmen	ts	No. of Employees
(Tablasiles, Greekly, etc.)		No. of Customers	S	No. of other Users
10) 11aa an Oassas (F : ::	No. (	of Sleeping Room	S	No. of Occupants
10) Use or Occupancy of Existing	Buildings	or Structures on I	Lot:	
Present use(Residence, Grocery, et	c.)	No. of Apartment	ts	No. of Employees
•		No. of Customers	S	No. of other Users
Proposed use	110. 0	No of Apartment	S	No. of Occupants
(Residence, Grocery, et	c.)	No. of Customers		No. of EmployeesNo. of other Users
	No. o	of Sleeping Room	, S	No. of Occupants
11) Use or Occupancy of Land: P				roposed
12) Two (2) copies of a site layout		an must be submi	tted with thi	s application showing where
applicable the following:	a. The lo	cation, shape, are:	a and dimens	sion of the lot
				d bulk of the existing and/or
	propo	sed structures to b	e erected, al	ltered, or moved on the lot
		tended use(s)		
	d. The pr	oposed number of	f sleeping ro	oms, dwelling units, occupants,
	emplo	yees, customers a	and other use	ers
		rd, open space, an		pace dimensions
		Utility wires on pa		gooms by the Zenies Addition
	to dete	noi intormation d	e for the enf	ssary by the Zoning Administrator orcement of this Ordinance.
	10 4010,	and provide	c tot the citt	ordement of this Ordinalice.

Building Permit Application

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes / Building Division
P.O. Box 30255, Lansing, MI 48909

Phone: 517-241-9317 / E-Mail: bccbldg2@michigan.gov

B 2015 B

	www.michigan.gov	/bcc			
Authority: 1972 PA 230	LARA is an equal opportu available upon request to in-	nity employer/prog	ram. Auxiliary aid	s. services and oth	er reasonable accommodations are
Penally. Failure to provide the information may result in denial of your request.  Project or Facility Information:	available upon request to in	inviduais with disat	mines.		
PROJECT NAME	A	DDRESS			
NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED		COUNTY			ZIP CODE
City Village Township OF:	AND				
Applicant		li de			
NAME	E-	MAIL			
ADDRESS CITY	ST	ATE 2	ZIP CODE	TELEPHONE NUM	BER (Include Area Code)
Owner or Lessee					And the state of t
NAME	AE	DRESS			
CITY STATE	710	CODE		TELEPHONE NUM	BER (Include Area Code)
	4	CODE		TELEFTIONE NOW	BER (Include Alea Code)
Signature					
I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHO	ORIZED BY THE OW	NER OF REC	ORD AND TH	AT I HAVE BEI	EN AUTHORIZED BY THE
OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZ OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APP	ZED AGENT, AND WE LICATION IS ACCUR	AGREE TO C ATE TO THE E	ONFORM TO BEST OF MY	ALL APPLICAL KNOWLEDGE.	BLE LAWS OF THE STATE
Section 23a of the state construction code act of circumvent the licensing requirements of this state	relating to persons	who are to p	sa, pronibits erform work	a person from on a residenti	n conspiring to a
residential structure. Violators of section 23a are su					
SIGNATURE OF OWNER (Required)	TYPE OR	PRINT			
SIGNATURE OF OWNER'S AGENT	TYPE OR	PRINT			
			· · · · · · · · · · · · · · · · · · ·		
BUILDING PERMIT FEE ENCLOSED (The first \$100.00 of an application is non-refundable) \$			OD STA	TE ACCOUNT NUME	
	cludes \$50.00 Certificate of		Street to the section of the section	CONTRACTOR STREET	SEK
			VALIDA	TION AREA	
USE GROUP					
TYPE OF CONSTRUCTION					
SQUARE FEET	<b>;</b>				
SQUARE FEET					
SQUARE FEET					
APPLICATION FEE (non-refundable) \$  CERTIFICATE OF OCCUPANCY   YES   NO \$					
SQUARE FEET					
APPLICATION FEE (non-refundable) \$  CERTIFICATE OF OCCUPANCY   YES   NO \$  NUMBER OF INSPECTIONS \$					
APPLICATION FEE (non-refundable) \$  CERTIFICATE OF OCCUPANCY   YES   NO \$					

Architect or Engineer				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	Tela	EPHONE NUMBER (Include Area Code)
LICENSE NUMBER			EXP	RATION DATS
				Americana di Santa de Cara
Contractor NAME		ADDRESS		
10.100		7.05		
CITY	STATE	ZIP CODE	Freis	EPHONE NUMBER (include Area Code)
	SIAIE	ZIP CODE	1,575	EPHONE NOMBER (Include Area Code)
BUILDERS LICENSE NUMBER			EXP	RATION DATE
FEDERAL EMPLOYER ID NUMBER (or reason for exer	nption)	WORKERS COMP IN	NSURANCE CARRIER (or rea	son for exemption)
UNEMPLOYMENT INSURANCE AGENCY EMPLOYER	R ACCOUNT NUMBER (or reason for exem	ption)		
Type of Job				
A. Type of Improvement				
NEW BUILDING ALTERATION	DEMOLITION	Г	FOUNDATION ONLY	RELOCATION
ADDITION REPAIR	MOBILE HOME SET-UP	ŗ	PREMANUFACTURE	SPECIAL INSPECTION
B. Plan Review Required		200	da e de la companya de	7.4 St.
A set of construction documents are requi determined based on the description in the		ermit, unless wai	ved by the building of	īcial when code compliance can be
determined based on the description at the	, approauon.			
Construction documents must be sealed an	nd signed by an architect or profes	ssional engineer ir	n accordance with 198	0, PA 299 as amended. The seal and
signature is not required for one and two factors construction cost.	imily dwellings less than 3,500 sc	quare feet of calcu	lated floor area and pu	iblic works less than \$15,000 in total
For buildings regulated by the Michigan Plan Examination, the appropriate fee, a	n Building Code, a set of const	truction docume	nts must be submitte	ed with a separate Application for
Tian Examination, the appropriate lee, a	and approved before a building	y permit can be i	ssueu,	
BCC Plan Review Number	School Site Plan Revie	over bleems box /if dis	Efavous\	
Boot fail (Seview Number	School Site Flair Revie	ew Number (ii di	nerent)	
Plan Review Information				
A. Residential - Buildings Regulated by	the Michigan Residential Code	9		
ONE FAMILY	TOWNHOUSE			DETACHED GARAGE
[ ONE PAWIE!	NO. OF UNITS		u	DETACHED GARAGE
TWO OR MORE FAMILY	ATTACHED GAR	AGE		OTHER
NO. OF UNITS				
B. Buildings Regulated by the Michigan	Building Code			
		y (1.0.±1.5)		
(A-1) ASSEMBLY (THEATRES, ETC.)	(H-1) HIGH HAZARD (I	,	(M) MER	
(A-2) ASSEMBLY (RESTAURANTS, BARS, ETC.)	(H-2) HIGH HAZARD (I		*******	SIDENTIAL 1 (HOTELS, MOTELS)
(A-3) ASSEMBLY (CHURCHES, LIBRARIES, ETC.)		•		SIDENTIAL 2 (MULTIPLE FAMILY)
(A-4) ASSEMBLY (INDOOR SPORTS, ETC.)	(H-4) HIGH HAZARD (			SIDENTIAL 3 (CHILD & ADULT CARE)
(A-5) ASSEMBLY (OUTDOOR SPORTS, ETC.)	(H-5) HIGH HAZARD (			SIDENTIAL 4 (ASSISTED LIVING)
(B) BUSINESS	(I-1) INSTITUTIONAL			DRAGE 1 (MODERATE HAZARD)
(E) EDUCATION	(I-2) INSTITUTIONAL:		,	ORAGE 2 (LOW HAZARD)
(F-1) FACTORY (MODERATE HAZARD)	(I-3) INSTITUTIONAL:		LI (U) UT	ILITY (MISCELLANEOUS)
(F-2) FACTORY (LOW HAZARD)	(I-4) INSTITUTIONAL	4 (DAY CARE ETC.)		
Alteration, repairs and additions - Provi	de a description of the work to be	e covered by the f	puilding permit. As exa	imples: 20 000 square foot school
roof covering, building a 2,300 square foot				

				1070	
A. Type of Mechanical					
WILL THERE BE FIRE SUPPRES:	SION? YES NO				
B. Type of Construction					
A - Non Combustible (Protect 28 - Non Combustible (Non Ra 4 - Heavy Timber	ated Structural Elements) 3/	3 - Non Combustible (Rate A - Non Combustibles (Exte A - Combustible (Structural		☐ 3B - Non Combustit	ple (Rated Structural Elements) 1HR ple (Bearing Walls Rated) kll Elements Not Rated)
C. Dimensions / Data					
FLOOR AREA: E	XISTING ALTE	ERATIONS	NEW		
BASEMENT _					
1ST & 2ND FLOOR					
3RD - 10TH FLOOR		***************************************			
11TH - ABOVE					
TOTAL AREA					
D. Number of Off Street P	arking Spaces				
ENCLOSED		ООДТИО	DRS		
Local Governmental Ager	ncy to Complete This Section				
	ENVIR	RONMENTAL CONT	ROL APPROVALS		
	REQUIRED?	APPROVED	DATE	NUMBER	ВҰ
A - Zoning	□ Yes □ No				
B - Fire District	∴ ⊇ Yes . □ No				
C - Pollution Control	Yes I No				
D - Noise Control	Yes No				
E - Soil Erosion	Yes 🗆 No				
F - Flood Zone	Yes D No				
G - Water Supply	Yes No				
I - Sewer	□ Yes □ No				
- Variance Granted	☐ Yes ☐ No				
- Other	☑ Yes. □ No				

IX.	Site	e or	Plo	t PI	an -	For	App	nlice	nt	lico	u/ <sup>re</sup>	135	143.2	, 1		30° (31°	974.5	<del>racij.</del>	- 51817			17.00		72.	-		-, -:		7		75.7						
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Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$100.00.

# **CONSTRUCTION PLANS**

ALL PERMIT APPLICATIONS MUST HAVE TWO (2) SETS OF COMPLETE CONSTRUCTION PLANS. ALL PLANS MUST SHOW THE FOLLOWING:

## ❖ DECKS:

POST DEPTH, PAD AND SIZE POST SPACING, JOIST SIZE AND SPACING ROOF DETAIL (IF APPLICABLE) RAILING DETAIL (IF APPLICABLE)

# ❖ POLE BUILDINGS:

FOOTING DEPTH AND PAD SIZE POST SIZE AND SPACING HEADER SIZES AND LOCATIONS WALL AND ROOF DETAILS TRUSS DIAGRAMS

HOMES, ADDITIONS AND GARAGES FOUNDATION DETAIL

FLOOR PLAN
WALL DETAIL
FLOOR FRAMING DETAIL
ROOF FRAMING DETAIL
TRUSS DIAGRAMS
ENERCY CODE COMPLIANCE

INCOMPLETE PLANS WILL NOT BE PROCESSED

Leroy Township Building Department 1685 N. M-52 Webberville, MI 48892 517-521-3729

Date		

# POLE BUILDING SPECIFICATIONS

	Truss specifications must be available on site for a framing inspection.
2.	TYPE OF ROOF COVERING:
_	
3.	SIZE OF PURLINS: " X - TO STATE:
	ON EDGE:
4.	SIZE OF TOP GIRTS: X
5.	HEADER SIZE: " x ",
Note:	Gable End or Eve Side
6. 1	POLES: * x *: O.C
7., 0	GIRTS: * x * O.C
	HEIGHT OF POLES:
• • •	METERI OF POLES:
н	ALL COVERING:
•	Solution:
). B	OTTOM GIRT MUST BE TREATED Finished Grade
	+m/1/ 11/1///
, D	
, 01	EPTH BELOW FINISHED GRADE: NOTE:
	∫ Laminated Header. Bu
	and Trusses must be engineered
74	
	HICKNESS OF FOOTING:

- C. The potential impact on surrounding properties in terms of traffic, noise, lighting, property valuation and views.
- D. Demand and capacity of utilities and municipal services to support the proposed use.
- E. Finding there is an alternative land use for the property that will provide the property owner with a reasonable rate of return on investment.

# SECTION 415 ESSENTIAL PUBLIC SERVICES AND REQUIRED UTILITIES

- A. Essential services buildings and structures shall be permitted as authorized under any franchise in effect within the Township, subject to regulation as provided in any law of the State of Michigan the list of uses within each zoning district or in any other Township Ordinance provided it is the intent of this section to ensure conformity of all buildings, structures uses and storage yards to the requirements of this Zoning Ordinance wherever such conformity shall be practicable and not in conflict with the specific requirements of such franchise, state legislation or Township Ordinance. In the absence of such conflict, the Zoning Ordinance shall prevail. Appeal from the application of this Ordinance in regard to any essential service may be made to the Zoning Board of Appeals.
- B. Public and On-Site Utilities: Prior to issuance of a building permit under the terms of this Ordinance, the applicant shall obtain engineering approval from the Township. On-site septic systems shall be designed in accordance with the standards of the Ingham County Health Department.

### SECTION 416 ACCESSORY BUILDINGS

All accessory buildings and structures permitted in this Zoning Ordinance shall be subject to the following:

- A. Relation to Principal Building: Accessory buildings, structures and uses are permitted only in connection with, incidental to and on the same lot with, a principal building, structure or use which is permitted in the particular zoning district. No accessory building, structure or use shall be occupied or utilized unless the principal structure to which it is accessory is occupied or utilized.
- B. Maximum Number: There shall be a maximum of one (1) detached accessory building of over one hundred (100) square feet and a maximum of two (2) total detached accessory buildings on any lot. This does not apply to necessary farm structures which are permitted accessory structures when incidental to the operation of a farm.
- C. Restrictions on Placement: Accessory buildings shall not be erected in any right-of-way, easement, required front yard nor any closer than six (6) feet from any side or rear property line; except accessory buildings are permitted in the front yard on lots of at least five (5) acres when the setback is equal to the setbacks of established uses on adjoining lots, as determined by the Building Inspector, or two hundred (200) feet. In the case of attached residential dwelling complexes, detached parking garages or carports may be permitted in the non-required front yard provided the Planning Commission approves the

site plan, landscaping, elevation drawings and construction materials. In reviewing such structures, the Planning Commission shall consider the impact of headlights and views from nearby public streets and adjacent properties.

- D. Required Setbacks (attached): Where the accessory building, structure or use is structurally attached to a principal building, structure or use, it shall be subject to all the regulations of this section applicable to principal buildings, structures and uses, except for unenclosed decks (Section 417) and projections into yards (Section 406).
- E. Maximum, Height: The maximum building height of any detached accessory building or structure, measured from the average height between the eaves and the ridge, shall be as follows:

R	BLE 3 Accessory Structures
Zoning District	Maximum Height
AG, Agricultural Enterprise	100 ft. Farm Related 35 ft. Non-Farm Related
RA, Residential-Agricultural	24 ft.
R-1, Low Density Residential	14 ft.
RM-1, Multiple Family Residential	14 ft.
MP, Mobile Home Park	14 ft.
PO, Professional Office	14 ft.
C-1, Neighborhood Commercial	14 ft.
C-2, Commercial Highway Interchange	14 ft.
C-3, Light Manufacturing	24 ft.

- F. Drainage: The placement and design of any accessory building or structure shall not have a significant impact on stormwater runoff. The Building Inspector may require grading plans or a sketch plan to ensure compliance with this provision.
- G. Permit Required: The construction or placement of any accessory building or structure greater than one hundred (100) square feet shall require a building permit.
- H. Restrictions on Use: Accessory buildings shall not be occupied for dwelling purposes nor used for any business profession, trade or occupation except for permitted caretakers dwellings, as permitted in Section 908.

# SECTION 417 ACCESSORY STRUCTURES: DECKS

A. Attached or unattached uncovered decks, terraces, patios and porches without a roof or other form of solid enclosure, shall have a maximum height of three (3) feet when located in a front or side yard, measured at the mean finished grade, and a maximum height equal to the floor level of a second story when located in a rear yard. Such decks shall extend a maximum of fifteen (15) feet into the required rear yard setback area and be at

# PERMIT WAIVER

# Patrick E. Lindemann

# **Ingham County Drain Commissioner**

PO Box 220 707 Buhl Avenue Mason, MI 48854-0220

Phone: (517) 676-8395

Fax: (517) 676-8364 http://dr.lngham.org



Carla Florence Clos Deputy Drain Commissioner

Paul C. Pratt Deputy Drain Commissioner

Angie Cosman Chief of Engineering and Inspection

> Sheldon Lewis Administrative Assistant

# SOIL EROSION AND SEDIMENTATION CONTROL PERMIT WAIVER

Date		Waiver#				
Applicant						
Address		City	у		State	<b>Z</b> ip
Phone						
Land Owner	TALL TO THE PARTY OF THE PARTY					
					_ State	Zip
Project Address						
Legal Description: S		15000	Town		Range	
Property Tax ID #				Township / City		A Company of the Comp
Earth Change Descript	-i.a.					
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Leroy Township Building Department Timothy S. O'Neil 1685 N. M-52 Webberville, MI 48892 (517) 521-4929

# **RE-INSPECTION FEE UPDATE**

**AS OF APRIL 1, 2025** 

# LEROY TOWNSHIP WILL BE CHARGING A \$65.00 RE-INSPECTION FEE

FEE MUST BE PAID <u>BEFORE</u>
RE-INSPECTION WILL BE SCHEDULED

Timothy S. O'Neil

Leroy Township Building Inspector

Leroy Township Building Department Timothy S. O'Neil 1685 N. M-52 Webberville, MI 48892 (517) 521-4929

# INSPECTION SCHEDULE UPDATE AS OF APRIL 1, 2025

# INSPECTIONS REQUIRED BY THE LEROY TOWNSHIP BUILDING DEPARTMENT WILL ONLY BE PERFORMED ON THE FOLLOWING DAYS:

**TUESDAY** 

WEDNESDAY

**THURSDAY** 

Timothy S. O'Neil

Leroy Township Building Inspector